樹德科技大學
SHU-TE University

學生提高編級申請表

Application Form for Promotion to a Higher Grade

Notes

1. Undergraduate students applying for waiver course/credit transfer more than 36 credits are allowed to be recognized as Grade 2; Grade 3 for more than 58 credits; Grade 4 for more than 92 credits.
2. Individual's upgrade application is limited to one time only. No further withdrawal or changes will be accepted.
3. Students upgraded should study at the university for at least 1 year prior to the graduation.
4. The present Student Upgrade Application Form must be signed by the Department Chair and Dean of College before submitting to the Office of Academic Affairs.

申請日期 (Application Date)	_____年(year)_____月(mouth)_____日(day)		
學生學號 (Student ID)		系所 (Department)	
學生姓名 (Name)		目前年級 (Current Grade)	
抵免學分數(附核准抵免清單) (Total Credits to be waived) (Photocopy of the Approval of Waiver Course/Credit Transfer Application Form Needed)			
提高編級 (Upgrade Year Level of Intention)	申請提高編級至 _____年級(Grade of Promotion to)		
畢業修業課程屆別 (Academic Year of Graduation qualification based on the 4-Year Curriculum Plan)	☐ 以入學時之年級屆別為依據 (the Admission Year) ☐ 以提高編級後之學年度為依據 (the Academic Year after Upgrade)		
申請人簽名 (Student's Signature)			

系助理 (Department assistant)	系主任 (Department Chair)	推廣教育中心 (Extension Education Center)
		該生是否屬於專案學分班，經專簽核可者：☐是 ☐否
教務組承辦人 (Registrar's Staff)	**教務組組長** (Registrar)	**教務長** (Dean of Academic Affairs)
☐不符合(Reject) ☐符 合(Approved) 條件 1.編至 _____年 _____班 2.預定畢業學年度學期： _____學年度第 _____學期		

(本申請表經核准後由教務處存查)